



St Mary's Catholic Primary School

*Headteacher: Mrs Helen Armstrong
Diocese of Plymouth*

9th October 2017

Dear Parents and Carers,

I would like to update you on the life of the school this week. As you will remember from Mrs. Armstrong's letter at the start of term, the following staff are now responsible for the Phase Leader positions which we recruited for during the summer term:

Mrs. Hemsil will take responsibility for the EYFS, Year One and Year Two.

Miss. Shaw will take responsibility for Years Three and Four.

Miss. Lindsay will take responsibility for Years Five and Six.

The role of the Phase Leader is to coordinate and be responsible for the academic and pastoral success of the children within their phase. The phase leaders and SLT will meet regularly in order to ensure that the school is working effectively to follow our vision. Of course within any busy, large institution there will be times when issues occur and so, in order to resolve these as efficiently as possible please could I ask that you follow the protocol below?

In the first instance, please direct any queries to your child's class teacher. If there is any further need for consultation please make an appointment to see the appropriate Phase Leader. Should it be necessary, you are then very welcome to make an appointment with Mrs. Betts for EYFS, Y1 and Y2 and myself for Y3 to Y6. Staff are also available to meet briefly at the end of the day as part of the home time routine. I hope that this system will work effectively for all of us as we strive to ensure an effective home-school partnership with your child's best interests at heart.

Yours faithfully,

R. Howard, Deputy Headteacher.

News from the Governors!

Over the last two terms governors have met to establish effective ways of working. Our purpose is to ensure that the school is doing everything possible to provide the best possible education for your children. Recently, we took the lead in setting the vision for the school:

'Inspiring each other to learn, in the light of Christ.'

Our role as governors is to support and challenge the work of the staff as they work to make this vision a reality. We do this through questioning senior leaders during meetings of the Governing Body, meeting with staff to discuss aspects of school life and through questioning the work of the school. As Chair of Governors I meet with Mrs Armstrong almost every week -and sometimes more than once in a week!

"Inspiring each other to learn, in the light of Christ"

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New governors:

We are very pleased to welcome Mr Mike Hayward, who has come to lead on finance. Next, we are looking for a governor to lead on 'Parents and the Wider Community'. Please let the office know if you would be interested in finding out more about the role.

With very best wishes,

Ann Harris, OBE

Chair of Governors