



St Mary's Catholic Primary School

Headteacher: Mrs Helen Armstrong

Diocese of Plymouth

16th December 2016

Dear Parents and Carers,

Following the provisional changes to the way that school will start in January, some points have been brought to our attention. We hope you will find this additional information helpful:

The main gates to school will continue to open at 8:30 am and will stay open for the usual amount of time. There will be no difference to the arrangements or timings to this part of the day.

Children arriving into school at or after 8:30am will then proceed to the KS1 playground where members of staff will be on duty as usual. There will be no difference to the arrangements or timings to this part of the day.

At 8:40am however, the children will begin to go directly to the cloakrooms and then into class. They will be supervised at this time by a member of staff until 8:50 which is the start of the school day when the register will be taken. A member of the SLT will be on duty at this time.

Breakfast club remains unaffected.

TO SUMMARISE-TIMINGS REMAIN THE SAME FOR ALL CHILDREN.

THE ONLY DIFFERENCE IS THAT CHILDREN WILL PROCEED DIRECTLY TO CLASS BEGINNING AT

8:40 AM READY TO BE REGISTERED AT THE START OF THE SCHOOL DAY WHICH REMAINS AT 8:50 AM.

We will review this new arrangement at the end of January and communicate our findings to you.

If you have any further questions please direct them to Mr. Howard, Deputy Head, through the office or in the KS1 playground at the end of the day.

Thank you for your continued support,

Mr. R. Howard
Deputy Head



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