

St Mary's Catholic Primary School



Photography / ICT Parent / Carer Acceptable Use Agreement

Issued: November 2014

Parent/Carer Acceptable Use Agreement

The Governors of St. Mary's Catholic Primary School have adopted the following agreement to ensure the safety of all the pupils.

New technologies have become integral to the lives of children and young people in today's society, both within schools and in their lives outside school. The internet and other digital information and communications technologies are powerful tools, which open up new opportunities for everyone. These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Young people should have an entitlement to safe internet access at all times.

This Acceptable Use Policy is intended to ensure:

- that young people will be responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.
- that school ICT systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.
- that parents and carers are aware of the importance of e-safety and are involved in the education and guidance of young people with regard to their on-line behaviour.

The school will try to ensure that pupils will have good access to ICT to enhance their learning and will, in return, expect the pupils to agree to be responsible users.

Parents and carers are requested to sign the permission form below to show their support of the school in this important aspect of the school's work.

Permission Form

As the parent / carer of the above pupils, I give permission for my son / daughter to have access to the internet and to ICT systems at school.

I know that my son / daughter has received, or will receive, e-safety education to help them understand the importance of safe use of ICT – both in and out of school.

I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that young people will be safe when they use the internet and ICT systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.

I understand that my son's / daughter's activity on the ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.

Use of Digital / Video Images

The use of digital / video images plays an important part in learning activities. Pupils and members of staff may use digital cameras to record evidence of activities in lessons and out of school. These images may then be used in presentations in subsequent lessons.

Images may also be used to celebrate success through their publication in newsletters, on the school website and occasionally in the public media.

The school will comply with the Data Protection Act and request parents/carers permission before taking images of members of the school. We will also ensure that when images are published that the young people can not be identified by the use of their names.

Parents are requested to sign the permission form below to allow the school to take and use images of their children.

Permission Form

As the parent/carer of the above pupil, I agree to the school taking and using digital / video images of my child/children. I understand that the images will only be used to support learning activities or in publicity that reasonably celebrates success and promotes the work of the school.

I agree that if I take digital or video images at, or of, school events which include images of children, other than my own, I will abide by these guidelines in my use of these images.

Please note that photography will be allowed at events and that this is covered by 'Off site Permission Form' signed at the beginning of the school year.

We would like to remind you that any photographs taken at the event are for personal use only and we ask that they are not published online, including on social networking sites such as Facebook. Not all parents agree to photographs being published online for a number of reasons, including serious child protection concerns. As a school it is important that we fully respect the privacy of such pupils and we thank you for your support in this.

If you have any concerns regarding this agreement please contact Helen Armstrong, Head teacher via the school office on 01202 676207 or email office@st-marys.poole.sch.uk.

Date: November 2014

Review: November 2017

ST. MARY'S CATHOLIC PRIMARY SCHOOL

PLEASE RETURN THE SLIP BELOW

I agree that if I take digital or video images at, or of, school events which include images of children, other than my own, I will abide by these guidelines in my use of these images.

I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's e-safety.

Pupil Name	
Parent / Carers Name	
Signed	
Date	