



# *St Mary's Catholic Primary School*

*Headteacher: Mrs Helen Armstrong  
Diocese of Plymouth*

7<sup>th</sup> September 2020

Dear Parents and Carers,

Welcome back and thank you all for your support today both with the drop off and collection of your children. I am certain that we will soon develop good routines and that it will feel like we have always entered school this way.

Just a couple of reminders:

## **Entrance and exit from school:**

Year 6 – bottom gate in the car park - 8.30-8.40am pick up – 2.55pm

Year 3 – normal morning gate - 8.30-8.40am pick up – 2.55pm

FS2 – via the side gate on the lane and socially distance in the playground pick up when all day–8.30-8:40am pick up 2.55pm

Year 4 - bottom gate in the car park - 8.45-8.55am – pick up - 3.10pm

Year 2 – normal morning gate - 8.45-8.55am– pick up - 3.10pm

Year 5 - bottom gate in the car park - 9.00 – 9.15am – pick up - 3.25pm

Year 1 – normal morning gate – 9.00- 9.15am – – pick up - 3.25pm

Please can we ask that as soon as you have dropped your children off or collected your children that you move on. It is **very important** that we take all precautions and **SOCIALLY DISTANCING** is key to this.

**Snacks:** We are still awaiting delivery of fruit in Key Stage 1 therefore if you would like to send a piece of fruit for their snack you can do this week. KS2 children will all need a piece of fruit for their breaktime.

**Please can you ensure that your child brings a water bottle every day.**

We are trying to make the number of adults entering the school site as few as possible therefore if you need to speak to a member of our office staff please call on 01202 676207. There is a post box on the fence now if you need to send anything in to school.

**After school club:** please don't forget to wait at the gate to collect your child who will be brought to you from 4:25-4:35 or 5:25 – 5:35pm depending on your booking. Thank you.

We will aim to make the transitions as smooth as possible and really appreciate that you are doing the same. Thank you to you all.

Yours faithfully,

Helen Armstrong  
Headteacher