

The Governing Board
St Mary's Catholic Primary School, Poole
Summary of Local Governing Board Meeting
Held on Thursday, 11th July 2019 at 6:00 p.m.

Present: Mrs A. Harris (Chair), Mrs H. Armstrong, Ms R. Granger, Mrs E. Masters and Mrs M. Norrish.

Apologies: Received and accepted from Mrs M. Kus-Kwiatkowska, Mr M. Hayward and Mrs L. Culkin.

In Attendance: Mr S. Thomas (Acting Deputy Head) Mrs P. Rushton (Clerk)

Clerk's Update

Mrs Rushton reported that the Headteacher could be appointed as a Foundation Governor provided they were Catholic. Mrs Armstrong confirmed she was happy to stand as a Foundation Governor. The constitution of a Local Governing Board must have two more Foundation Governors than all other Governors. The school currently has vacancies for a Staff Governor and either a Parent or Co-opted Governor. Elections and appointments to take place.

Skills Audit

It was agreed that a Skills Audit would be undertaken. This may be done with other schools in our cluster. Opportunities for joint training with other cluster schools was discussed.

Little Ducklings

DBS checks are underway for the volunteers who will be running the Little Ducklings toddler group.

Headteacher's Report

Mrs Armstrong's report included discussion on:

- Pupil numbers and admissions for September 2019.
- In-year changes in Year 4 which has altered the profile of the year group so classes will be mixed to give more balanced classes in Year 5. Discussions are taking place where concerns have been raised.
- The positive outcomes from the last lesson observations. Judgements on the quality of teaching of individual teachers were reached following triangulation of a range of evidence. Accountability meetings are due next week.
- Metacognition training has been started and the learning should start to feed through in September.
- Attendance is in line with the national average. New systems being developed should result in improved attendance. The LA is requested to issue fixed penalty notices when term time holidays are taken.
- Writing moderation for KS2 has gone well. Transition moderation in KS1 will take place next week.
- School achieved a Gold 'All Together' Award last year and is aiming to achieve a Gold Award this year. School awarded a Silver SportsMark.
- Trust moving from Target Tracker to SIMS for assessment; this will save £50,000.
- Possible changes to the curriculum following the introduction of the new Ofsted Framework.

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School Data (End of Year)

Mrs Armstrong reported:

- Phonics – 84% of children working at the expected standard – 2% above last year's national. 100% of children in Year 2 were working at the expected standard in phonics.
- KS1 – Solid performance from KS1.
- KS2 – Reading results down but expected to be reflected in national results. Criteria for KS2 writing has changed for greater depth and so there has been a drop in greater depth writing. Year 6 results are mostly in line with national. Progress data has not yet been released.
- KS2 results this year (last year in brackets) – reading 75% (74%), 76% (77%), Maths 78% (74%), GPS 85% (77%) and combined 64% (65%).

Safeguarding

Safeguarding audit undertaken by LA. Safeguarding Policy has been updated and approved by Governors.

Reports from Named Governors

Governors reported on the activities they had undertaken since the last meeting relevant to their named roles.

School Policies

Lettings Policy updated and approved.

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