

**The Governing Board
St Mary's Catholic Primary School, Poole
Summary of Local Governing Board Meeting
Held on Monday, 16th May 2022 at 6:00 p.m.**

Present: Mrs L. Culkin (Chair), Mrs A. Harris, Mrs K. Houston-Kypta, Mr K. Jones, Mr A. Nightingale, Mrs M. Norrish, Mr S. Thomas (Head of School), Mrs C. Tickel (Executive Headteacher) and Mrs R. Webb.

In Attendance: Mrs P. Rushton (Clerk).

Apologies: None.

Governance

- Mrs Harris advised that it is good practice to review governance at around three yearly intervals. This process provides a check for the Trust and the Regional Schools Commissioner that we are progressing in the right direction. Much of the documentation supporting the work of governors has been produced by Mrs Harris.
- Governors discussed recruitment of Governors.
- Governors discussed how best to undertake learning walks and how these fit with individual Governor responsibilities.

Matters Arising

- Mrs Tickel confirmed that the current leadership arrangements have been extended for one year. Adverts have been placed for an HLTA to provide backfill for Mr Thomas's role. Mrs Hemsil has been appointed Assistant Headteacher. This structure mirrors that at Christ the King. The Head of School takes on the responsibilities of a Headteacher on a day-to-day basis.
- Parental questionnaire has been produced and a further push on gaining responses will be made in the next newsletter. Parents will be given an opportunity to come into school for the open book evening and for the Jubilee and the questionnaire will be available for completion. The outcomes of the questionnaire will be communicated to parents.
- Dojos is being tried in years 3 and 6 as an alternative to Marvellous Me. Dojos is good for teachers wanting to communicate quickly with parents.

Headteacher's Update

Mrs Tickel reported:

- New staff appointments: Mrs Hemsil as Assistant Headteacher, Mrs Russell as Administration Officer and Mrs Timbrell-Smith and Mrs Boulton as Teaching Assistants. An HLTA post has been advertised. A member of staff has been redeployed to fill the EYFS TA vacancy.
- Pupil attendance is low, although there have been fewer illnesses of late. Mr Thomas will be monitoring attendance.

Governors discussed interventions and whether the school had sufficient funding available to deal with the level of support needed. Funding available includes pupil premium, recovery premium, catch up funding and school led tutoring.

School Improvement Plan/Self Evaluation

- Mrs Tickel explained how the School Improvement Plan is RAG rated and the grading of the self-Evaluation. Discussion points included Read, Write, Inc., empowering subject leaders who will be revisiting their curriculum intent and future staff development plans.

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Progress Data

Mr Thomas reported:

- This was the first year that year 4 has formally taken the times tables check. It is predicted that around 70% of children will pass the test.
- Read, Write, Inc data shows that 41% of children know all their phonics compared to 72% using the phonics screening test. It is predicted that around 79% of children will pass their phonics screening test when it is formally done later this term. Read, Write, Inc. is considered a key marker for KS1 as a predictor for readiness to move from Read, Write, Inc. to free reading in years 2/3. Interventions are in place where required.
- KS1 will be using Talk for Writing as this is good for oracy. The Write Stuff will continue to be used in KS2. KS1 will receive at least a 40-minute lesson on Read, Write, Inc. and have English on top to include Talk for Writing and oracy. A two-year oracy project is being run by the Trust.
- Incentives will be developed for the children and included in the Behaviour Policy when it is reviewed.
- In year 2, 69% of children are working at expected for combined Reading, Writing and Maths and 4% are working at greater depth. The greater depth score is low due to the children not being in school and developing the expertise required. 76% of children are predicted to achieve ARE in Maths and Reading and 71% of children in Writing.
- In year 6, 63% of children are predicted to achieve ARE in Reading, Writing and Maths combined, with 13% achieving greater depth. Greater depth is low due to the children not being in school and unable to provide evidence of working at this level.

Governor Reports

- Governors reported on the visits they had made.