

**The Governing Board
St Mary's Catholic Primary School, Poole
Summary of Local Governing Board Meeting
Held on Monday, 28th January 2019 at 6:00 p.m.**

Present: Mrs A. Harris (Chair), Mrs H. Armstrong, Mrs S. Betts, Mrs L. Culkin, Mr M. Hayward, Mrs E. Masters, Mrs M. Norrish.

In Attendance: Mrs P. Rushton (Clerk)

Concern Raised by Parent

Discussed a concern relating to shutting of the school gates and other matters raised by a parent.

Self-Evaluation (SEF)

Discussed areas of concern at last Ofsted inspection and the actions taken to date. Other elements of discussion included the role of phase leaders, Maths No Problem, the development of whole class reading, gap analysis and SEND.

School Improvement Plan (SIP)

Headteacher advised Governors of changes to the SIP. Discussion focused on assessment and KPIs for Writing and Maths.

Code of Conduct

Majority of Governors signed new Code of Conduct. Missing returns to be chased.

Safeguarding

Majority of Governors received Level 1 safeguarding training.

School as a Catholic Community

Governors advised that CAST values had been integrated with the school's values and the document shared with Governors. Governors advised of the work of the Minnie Vinnies.

Named Governor Reports

Governors reported on activities that had been undertaken in respect of their Named Governor role.