



St Mary's Catholic Primary School

Headteacher: Mrs Helen Armstrong

Diocese of Plymouth

27th September 2019

To the Parents/Carers of Children
in the Year 5

Dear Parents/Carers

Visit to Leeson House

Wednesday, 29th April 2020 to Friday, 1st May 2020

The above dates have been booked at Leeson House, Langton Matravers, Swanage during the summer term 2020 to enhance the pupils' study of the Isle of Purbeck.

In past years, this residential visit has proved very worthwhile. The trip not only supports our study of coastal erosion and sea defences, but children are also able to experience orienteering, map and compass work.

We are also aware, from past experience, that there are many social and pastoral benefits in a year group working closely together. In addition, there are many cross-curricular links that can be exploited when the children return to school. We have been fortunate yet again to secure exclusive use of Leeson House for Year 5 at a time of year when the weather should be favourable for outdoor work.

The parental contribution for board and lodgings and the expertise of the Leeson House staff will be **£131**. To help our school funds stretch further, we invite parents/carers to also make a voluntary contribution towards the cost of the transport there and back of **£7.00**. **This would make the total amount due £138.00**. Parents/Carers who are in receipt of any of the benefits listed below should contact the school as the cost of board and lodgings may be met from a different source:

- Income Support
- Income-based Jobseeker's Allowance
- Income-based Employment and Support Allowance
- Asylum Support under Part VI of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit based on income below £16,190
- Working Tax Credit 'run-on' – paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit with an annual net earned income of no more than £7,400

Please note that families who receive any level of Working Tax Credit are not entitled to claim remission for the cost of board and lodgings.

Additionally, if your child is in receipt of Pupil Premium, a discount of up to 75% is available. Please contact the school office to discuss.

We appreciate that many of you will have questions about this visit and have arranged a meeting on **Wednesday, 23rd October at 3:45pm** when staff will explain the arrangements for the visit and answer any questions you may have.

We will need to confirm pupil numbers to Leeson House shortly after this meeting and would request that you please complete the reply slip below and return it, together with a non-refundable deposit of **£40.00 by Friday, 8th November 2019**. We would request this deposit is paid online using ScoPay Internet Payments. If you do not already have an account set up with ScoPay, please contact the school office who will be able to provide your child's Pupil Link Number.

You will be asked to provide a further instalment of **£50.00 by Friday, 10th January** with the remaining balance of **£48.00 due by Friday, 6th March 2020**, although parents can choose to pay in more frequent instalments or in full if preferred. Further information regarding your child's medical or dietary details etc. will be requested later. We will also supply you with a 'Kit List' for the trip in due course.

Please contact the school office should you require any further information.

Yours sincerely

Mr C Lakatos Mrs L Watts
Year 5 Class teachers

Reply Slip: Please tear-off and return to class teacher by Friday, 8th November 2019

LEESON HOUSE TRIP – Year 5

Child's Name:

Class:

I acknowledge receipt of the letter regarding the residential visit to Leeson House.

I confirm the £40 deposit has been paid online using ScoPay.

Parent/Carer:

Date: