

**The Governing Board  
St Mary's Catholic Primary School, Poole  
Summary of Local CAST Board Meeting  
Held on Tuesday, 5<sup>th</sup> January 2023 at 5:00 p.m.**

**Present:** Mrs L. Culkin (Chair), Mr M. Hayward, Mrs K. Houston-Kypta, Mr K. Jones, Mrs M. Norrish, Mr S. Thomas (Head of School), Mrs C. Tickel (Executive Headteacher) and Mrs R. Webb.

**In Attendance:** Mrs P. Rushton (Clerk).

**Apologies:** Mr A. Nightingale.

**Headteacher's Report**

Mrs Tickel reported:

- Her report includes the Ofsted areas of focus and next steps which are already underway. Also looks at the CAST Principles of Teaching (POT), which has been rolled out to staff.
- The CAST POT includes six key principles which embed good pedagogical practice. When observing colleagues, one or two strengths will be drawn from the list and one actionable step. Peer coaching is being used as a starting point for teachers to work on. Coaching will be undertaken by the Head of School and phase leaders. Mrs Tickel will provide quality control and the training for coaches.
- Subject leaders will receive coaching in the conversations they will have with Ofsted. Phase leaders will focus on the teaching and learning in the classroom.
- It is probable that Ofsted will select maths and early reading for deep dives and will speak to the school to identify subject areas of strength and an area for development.
- The RE Leader has received coaching today and has a good handle on self-evaluation and areas to develop. The refurbishment of the chapel is nearly complete.
- Mrs Morris has joined the school as its Administration Officer.
- Attendance is 94% against a target of 96%. School was hit with colds and flu just before Christmas and parents were being cautious in following Government advice on Strep A and keeping their children at home. This level of attendance mirrors the BCP average. Standard letters are sent to parents whose children are below 96% and below 80%. Holidays are only authorised in exceptional circumstances and parents are warned that unauthorised absences of 10 or more sessions within a 12-week period may result in a penalty notice.
- The school has adopted The Write Stuff in KS2 and Talk for Writing in KS1.
- The school has a programme of coaching with deep dives being undertaken in writing, history and KS2 reading this half term.
- Behaviour is good across the school. The children are delightful, and parents should be proud of their children. There have been no exclusions and no racist incidents. The behaviour policy is about positive wellbeing, restorative justice and positive recognition. Logical consequences are in place to help children put right what has gone wrong.
- The Trust's safeguarding forms were up to date. The school has requested BCP do a safeguarding audit to give an external perspective. The school is proactive in its safeguarding.
- Risk assessments are on Evolve and staff have been asked to be incredibly vigilant around health and safety. Work has been done on the playground to put fencing up by the retaining walls.
- The advert for a new Headteacher is expected to be released later this term.

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**Data**

Mr Thomas reported:

- The school's targets match those of the Trust and the Trust's targets are above national.
- There are no national pass/fail figures for the Multiplication Tables Check. The school is aiming for as many children as possible in year 4 to get 25 out of 25.
- KS2 are on track to achieve their end of year targets.
- The phonics assessment at the end of last term was reassuring with the children having made rapid progress. The school has 11 phonics groups and undertakes regular assessment to ensure the children are in the correct group.
- Outcomes for year 6 are currently:
  - Reading – 80% ARE
  - Writing – 57% ARE
  - Maths – 72.5% ARE.